

Conway Township Board of Trustees Minutes
Special Meeting
February 6, 2014

Meeting started at 6:30 pm. Present at the meeting Board of Trustees Rife, Parsons, West, Grubb and Dickerson. Planning Commission members, Bowdion, Sommer, Pushies, Horton, Stock. Advisory Committee members, Jolliff, Caruci, Hodge and Jabara. Other municipalities were also represented, Howell Township, Handy Township, Cohoctah Township, Antrim Township also Livingston County Planning. Approximately 100 to 150 people were present.

Presentation by FLOW (For Love Of Water), Liz Kirkwood and Jim Olsen covered the history of Oil and Gas in the State of Michigan, Geology, State and Federal Laws and explained what Hydraulic Fracturing is and how High Value Hydraulic Fracturing is different from Hydraulic Fracturing and Conventional Wells.

Followed by a Question and Answer session. No Board of Trustees asked questions.

Presentation was over at 8:30 pm.

Prepared by
Cindy Dickerson, Clerk



REGULAR MEETING

January 21, 2014

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Members present: Rife, Grubb, Dickerson, Parsons, West. Approximately twenty residents and interested parties present. Also in attendance: Township Attorney, Abby Cooper.

Motion to approve agenda as amended. Moved by Parsons. Support from West. Motion passed. Additions to agenda: Item I.13 - 2014/2015 Board Meeting Dates, Item I.14 - 2014/2015 Budget, Item I.15 - Motion on Special Use Permit.

Motion to approve minutes from December 17, 2013 Board meeting. Moved by Parsons. Support from West. Motion passed.

Supervisor Rife called to open public hearing on Glen Mary properties for sale at 7:33 p.m. Members briefly discussed this property sale. Motion to close public hearing on Glen Mary properties for sale at 7:36 p.m. Moved by Parsons. Support from Grubb. Motion passed.

Supervisor Rife called to open public hearing on Special Use Permit at 7:38 p.m. Discussion regarding resident Ed Thomas request for special use permit to operate Freedom Firearms, LLC. Motion to close public hearing on special use permit at 7:43 p.m. Moved by West. Support from Parsons. Motion passed.

Motion to add agenda Item I.15 - Motion on Special Use Permit. Moved by West. Support from Dickerson. Motion passed.

No response to Call to Public.

Supervisor Rife and Clerk Dickerson shared information from communications received.

Motion to include township residents Kim Jolliff, Bob Carusi, Jeff Hodge, and Jim Jabara as members of the Conway Township Advisory Committee established to address fracking concerns. Moved by Rife. Support from Parsons. Motion passed. All interested township residents introduced themselves and presented their interest in participating in the advisory committee. Resident Liana Bacha presented concerns about the fracking and depletion of fossil fuels.

Supervisor Rife invited interested residents to attend an emergency preparedness meeting at the township on Wednesday, February 5, 2014, 7 p.m.

Clerk Dickerson invited everyone to attend the upcoming FLOW (For the Love Of Water) presentation at 6:30 p.m. on Thursday, February 6, 2014 at the Fowlerville High School Alverson Performing Arts Center.

Clerk Dickerson and Supervisor Rife informed members of their effort to fill the Conway zoning administrator position. Bill Call is currently in the position of zoning administrator for Handy Township. Efforts are underway to enter into a joint agreement with Handy Township for Mr. Call to also perform the Conway Township zoning duties from his office in Handy Township.

Motion to hire Glover Electric to do upgrade modifications to the hall electrical system. Moved by Parsons. Support from Grubb. Motion passed.

Updates provided from planning commissioner Dennis Bowdoin, fire authority Eric West, and recreation representative Mike Stock. Mike Stock informed members of budget preparation options the Community Recreation is considering. Following discussion, Conway Township decided it was their preference to keep the current budget process.

Supervisor and Clerk reports presented.

REGULAR MEETING

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Motion to approve financial report as presented. Moved by West. Support from Parsons. Motion passed.

Motion to enter into contract with Steve Jolliff for cemetery clean-up services at a rate of \$15/hour. Moved by Dickerson. Support from West. Motion passed.

Motion to purchase a new computer for township supervisor office. Moved by Dickerson. Support from West. Motion passed.

Motion to enter into three year contract with Heartland Payroll company. Moved by Parsons. Support from West. Motion passed.

Motion to approve office layout plan review from Corporate Office Interiors company free of charge.

Motion to accept the Planning Commission 2013 Annual Report as presented. Moved by Parsons. Support from West. Motion passed. Township attorney will find out if it is necessary to retain a hard copy of the previous year Planning Commission meeting minutes or if saving that information on a disk is sufficient.

Motion to table scheduling of 2014/2015 township Board of Trustees meeting dates. Moved by Parsons. Support from West. Motion passed.

Members considered various procedures for the preparation and administration of the budget.

Motion to approve special use permit for Freedom Fire Arms, LLC. Moved by West. Support from Parsons. Motion passed.

Call to the public included: discussion about allowing additional public input opportunity during meetings along with the two current call to the public opportunities, distribution of elected official duties with consideration of abilities to perform the duties, and adhering to Roberts Rules of Order

Motion to accept purchase agreement for Glen Mary properties for sale. Moved by West. Support from Dickerson. Motion passed.

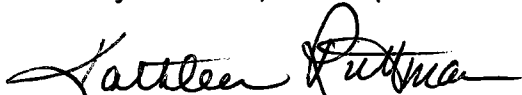
Motion to approve disbursements as presented. Moved by West. Support from Parsons. Motion passed. Check #9161 through #9195. Total of \$23,982.16.

Motion to adjourn meeting. Moved by West. Support from Parsons. Motion passed.

Meeting adjourned at 9:16 p.m.



Cindy Dickerson, Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**February 18, 2014****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Members present: Rife, Grubb, Dickerson, Parsons, West. Approximately twenty-five residents and interested parties present including Handy Township Supervisor, Zoning Administrator and Clerk. Township attorney Abby Cooper also present.

Motion to approve agenda as amended. Moved by West. Support from Dickerson. Motion passed. Additions to agenda: Item G.7 – Glen Mary Drive Properties, Items H.15 – 7400 Stow Road and H.16 – GIS Land Division.

Motion to approve minutes from January 21, 2014 Board meeting. Moved by Parsons. Support from West. Motion passed.

Motion to approve minutes from February 6, 2014 Special meeting. Moved by West. Support from Dickerson. Motion passed.

Call to public brought forth Pierson Road property owner concerned with delay in township response to property ordinance violation complaint from November 2013. Township will expedite service to him and explained that they are in the process of hiring a new zoning administrator to perform such duties.

Resident Jim Jabara responded to call to public with concern regarding the township website lacking up-to-date information including the recent fracking issue, elections, etc. He offered to assist with website improvements at no cost at this time.

Resident Nicholas King responded to call to public regarding ordinance violations such as noise and light. He suggested looking into the availability of tools that could measure noise or light to serve as an aid in developing more specific standards for determining violations.

Supervisor Rife and Clerk Dickerson reported communications received. The county road commission has asked the township to provide input for 2014 primary road projects. Township hall water testing results came back good. November and December 2013 fire reports were presented. The township has received several positive comments about the recent FLOW presentation.

The Conway Board and township attorney, along with Handy Township supervisor, zoning administrator and clerk discussed duties, fees and terms for an agreement with the Handy Township zoning administrator to provide service in Conway Township.

Motion that Conway Township clerk and supervisor work with legal counsel considering general terms as discussed to develop an agreement with Handy Township to obtain zoning administrator services as soon as possible. Moved by Parsons. Support from West. Motion passed. Bill Call, Handy Township zoning administrator, requested an opportunity to meet with the Conway Township attorney.

Motion for clerk to provide Handy Township zoning administrator with hard copy of master plan. Support from West. Motion passed.

Clerk reported that all township hall electrical outlet upgrades are complete.

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Members discussed a proposal by Clerk Dickerson to reorganize the township office layout, including some new furniture/equipment. Used supplies are available from various state and private surplus companies and should be considered. It will be necessary to obtain some fire-proof files. Members asked Clerk to present three bids for the proposed changes discussed for Board review. The proposed relocation of staff was also discussed. The proposed change would remove the clerk and treasurer from the main public service reception area and raised concern about meeting Conway Township's priority to serve the public.

Motion to accept the 2013-2014 adjusted budget as presented. Moved by Dickerson. Support from West. Motion passed.

Township attorney responded to several issues as requested: 1) clarification that the township supervisors can delegate their assigned statutory budget responsibilities to the township clerks. This validates the current arrangement designed by the Conway Township Board, 2) advise to switch to digital records storage of township records at such time when the entire township record system can make the switch all at once rather than partial records switch - this would be the most cost effective and ensure compliance with digital record keeping legislation, 3) Advisory Committee is subject to the Open Meetings Act legislation – note that it is always best to error on the side of openness, 4) advisable for the township to establish rules of order regarding public participation at meetings.

Motion to request that Harmon Real Estate list township property ID# 47-01-01-101-020 for sale. Support from Dickerson. Motion and support retracted.

Motion to request that Harmon Real Estate draft a proposal to list township property ID# 47-01-01-101-020 for sale. Support from Dickerson. Motion passed.

Updates provided from planning commissioner Bowdoin, recreation representative Stock, fire authority West, supervisor Rife and clerk Dickerson. Supervisor's new computer is installed. A payroll company is now servicing the township.

Motion to approve treasurer report as presented. Moved by West. Support by Dickerson. Motion passed.

Fracking Advisory Committee Report presented by resident Jim Jabara. Members reviewed the current township ordinances and developed questions to ask the GeoSouthern drilling company. Supervisor Rife spoke recently with the land manager from GeoSouthern and he expressed interest in what the Advisory Committee is doing. He would like to receive updates on the meetings. Advisory Committee members informed Supervisor Rife that they would welcome the land manager or others from GeoSouthern to attend their meetings. Supervisor Rife explained that the company prefers the land manager not attend meetings and they ask that any concerns or questions be provided to Supervisor Rife to forward on to the company for them to address. Planning Commissioner Pushies suggested the Advisory Committee send a formal request to GeoSouthern documenting the invitation to attend their meetings.

Motion to post notice of emergency preparedness meeting in newspaper. Moved by West. Support from Grubb. Motion passed. Meeting scheduled for April 2, 2014, 7 pm, Conway Township Hall.

Motion to post Advisory Committee meeting schedule in local paper. Moved by Parsons. Support from West. Motion passed.

Members discussed 2014 road improvement plans.

REGULAR MEETING

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Motion to place ad in local newspaper for 2014 seasonal lawn maintenance service. Moved by West. Support from Parsons. Motion passed.

Motion to increase Planning Commissioners salaries ten dollars per meeting. Moved by Dickerson. Support from West. Motion passed.

Motion to approve 2014-2015 proposed Recreation Board budget. Moved by Parsons. Support from West. Motion passed.

Members reviewed the preliminary 2014-2015 budget. Clerk Dickerson reported a change in the budget presentation for the road fund account as suggested by the auditor. Discussion items included: Increase budget for Deputy Clerk account to \$7,862.40 per year to accommodate increase from six hours to twelve hours per week, Increase Deputy Treasurer budget account to \$3,000 per year. Increase in Zoning Administrator budget account. Members discussed reimbursement for training workshop attendance.

Motion to submit an offer to purchase property located at 7400 Stow Road, property ID# 47-01-29-300-032 for \$19,000.00.

Motion as amended to submit an offer to purchase property located at 7400 Stow Road, property ID# 47-01-29-300-032 for \$18,000.00 and authorize supervisor to negotiate price up to \$19,000.00.

Members discussed notable difference of about four acres between the legal survey and government GIS data for a township property undergoing land division. The land surveyor will be contacted for help clarifying the difference.


Supervisor Rife requested that any members of the zoning board of appeals have full access to the township attorney.

Call to public brought forth resident Herman Yost notifying everyone that he received another letter in the mail from GeoSouthern company regarding leasing his land. Resident Nick King presented evidence of a drain in close proximity to the well site with concern about contamination. He will take the information to the Advisory Board. Resident requested the phone number and a copy of the agreement with the township updating website company.

Motion to approve disbursements as presented. Moved by West. Support from Parsons. Motion passed. Check #9196 through Voucher #737742. Total of \$19,576.97.

Motion to adjourn meeting. Moved by West. Support from Parsons. Motion passed

Meeting adjourned at 9:37 p.m.



Cindy Dickerson, Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING

March 18, 2014

TIME: 7:30 PM

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Members present: Rife, Grubb, Dickerson, Parsons, West. Approximately 35 residents and visitors present. Township attorney Abby Cooper also present.

Motion to move agenda Item E. to Item J.15. (Closed Meeting – Clerk Duties/Website). Moved by Parsons. Support by West. Motion passed with three aye votes and two nay votes.

Motion to remove agenda Item I.4 and I.9 and add Item J.14. (MTA Training-Treasurer). Moved by Rife. Support by Dickerson. Motion passed.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed.

Motion to approve minutes as amended from February 18, 2014 Board meeting. Moved by Parsons. Support by West. Motion passed. Amended as follows: page 1, paragraph 8, sentence 2 amended to read: 'The county road commission has asked the township to provide input for 2014 primary road projects.'

Supervisor Rife called to open public hearing on 2014/15 Budget at 7:36 pm.

Motion to close public hearing on 2014/15 Budget at 7:46 pm. Moved by Parsons. Support by West. Motion passed.

Call to public included discussion of poor road conditions and designating township property located on Stow Road as recreational green space.

Supervisor Rife and Clerk Dickerson passed along communications including a formal letter of resignation from former township zoning administrator Jeff Soli, upcoming events, update on well drilling activities for the Fowlerville Road site, and notice from Shiawassee County preparing to update their land use plan.

Motion to enter into agreement with Handy Township to hire William Call to provide zoning administrator services for Conway Township. Moved by Dickerson. Support by West. Motion passed with roll call vote: Grubb-Aye, Dickerson-Aye, West-Aye, Rife-Aye, Parsons-Aye.

Supervisor Rife reported the Stow Road (property ID# 47 01 29 300 032) sale is not complete yet due to an issue with clear title. Conway township has sold Glen Mary (property ID#47 01 01 101 016).

Motion to sell Glen Mary (property # 47 01 01 101 020) through a listing with Harmon Realty. Moved by West. Support by Dickerson. Motion passed.

Motion to purchase two four-drawer fire-proof file cabinets for \$4,500.00 each. Moved by Parsons. Support by West. Motion passed.

Motion to hire Master Media Supply company to re-arrange township office layout. Moved by Dickerson. Support by Grubb. Motion did not pass with two aye votes and three nay votes.

REGULAR MEETING**March 18, 2014****Page -2-**

Motion to accept 2014/2015 budget with projected changes as presented. Moved by Parsons. Support by West. Motion passed.

Motion to increase maximum annual pay for deputy clerk to \$7,365.00. Moved by Parsons. Support by Rife. Motion passed.

Motion to increase maximum annual pay for deputy treasurer to \$3,000.00. Moved by Parsons. Support by Rife. Motion passed.

Motion for township attorney to research the risks and benefits of establishing a moratorium relating to the drilling operation on Fowlerville Road and develop a draft moratorium. Moved by Parsons. Support by Dickerson. Motion passed. Township attorney will contact FLOW regarding their response to the Advisory Committee's recommendations in their report.

Motion for township attorney to prepare ordinance adjustments to reflect policy and procedure as discussed with zoning administrator. Moved by West. Support by Grubb. Motion passed.

Updates provided from zoning administrator, planning commissioner, fire authority, recreation representative, supervisor and clerk.

Motion to approve the use of Chase, First Merit and First National banks for township fund depositories. Moved by Grubb. Support from West. Motion passed.

Motion for Resolution 2014-03-18-01

NOW THEREFORE, BE IT RESOLVED, that Conway Township agrees to collect 100% of the total school non-homestead property taxes as certified by the School District for levy on July 1, 2014 on property located within the township. Interest earned on said taxes will be retained by the township. Moved by Grubb. Support by West. Motion passed.

Motion to approve treasurer report as presented. Moved by West. Support by Parsons. Motion passed.

Advisory Committee members provided a summary of minutes along with suggested ordinances for Board review and feedback at the April 8, 2014 meeting. They have requested a moratorium be put in place and would like direction from the Board for future committee efforts noting that they have learned a lot through their research efforts already.

Motion as amended to post notice of upcoming Emergency Preparedness, FLOW, and Advisory Committee meetings in the Fowlerville News and Views. Moved by Parsons. Support by Rife. Motion passed.

Motion to post notice accepting bids for 2014 seasonal lawn maintenance services in the News and Views. Moved by Dickerson. Support by Parsons. Motion passed.

Motion to approve treasurer attendance at upcoming MMTA treasurer training. Moved by West. Support by Dickerson. Motion passed.

Motion to move Board into Closed Session at 9:32 pm to discuss clerk duties and website. Moved by Rife. Support by Parsons. Motion passed.

REGULAR MEETING**March 18, 2014****Page -3-**

Supervisor Rife called meeting back into Open Session at 9:54 pm.

Call to public included comments regarding notice of upcoming fracking film and discussion event, additional advisory committee comments, road improvement millage, and hazardous material training.

Motion to set 2014-2015 township board meeting minutes for the third Tuesday of every month beginning at the April 15, 2014 meeting and to set the meeting time for 7:00 pm. Moved by Parsons. Support by Rife. Motion passed.

Motion to approve disbursements as presented. Moved by West. Support by Parsons. Motion passed.

Motion to adjourn meeting. Moved by Parsons. Support by Rife. Motion passed. Meeting adjourned at 10:07 pm.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

Conway Township

April 8, 2014

Joint Special meeting

Meeting came to order with pledge of allegiance to the flag at 6:30 pm.

Board meetings present, Parsons, West, Dickerson, Grubb, Rife. Planning commission members, Bowdoin, Sommer, Stock, Buell, Pushies. Bill Call, Abby Cooper, and multiple residents

Liz Kirkwood from FLOW did her presentation, Kim Joliff and Jeff Hogans talked about the 10 top issues that the Advisory Committee came up with.

Question and Answer session. Clerk Dickerson asked about Road Bonds and clarification on Moratoriums and how it would affect the well that is already in place.

Liz explained what the next set will be.

Minutes prepared by,

Clerk Dickerson

REGULAR MEETING

DRAFT

April 15, 2014

TIME: 7:00 PM

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag. Members present: Dickerson, Parsons, Grubb, Rife, West. Several residents were present.

Motion to approve agenda. Moved by West. Support by Parsons. Motion passed.

Motion to approve minutes from March 18, 2014 Board meeting. Moved by Parsons. Support by West. Motion passed.

Motion to approve minutes from April 8, 2014 joint meeting. Moved by Parsons. Support by West. Motion passed.

No response to call to the public.

Clerk Dickerson communications included a request from the Fowlerville Senior Citizen Center for financial support to continue with their community projects. She also received a notice that teen-age members from the Seventh Day Adventist Church will be traveling door-to-door in the area this summer distributing literature. Supervisor Rife communications included notice from the county Drain Commission that the Snyder/Sherwood drain project would move forward. He received a letter from township attorney, Abby Cooper, recommending that the township move in the direction of using police power to regulate fracking activity rather than zoning ordinance changes.

Motion to table decision regarding a moratorium until further research by township attorney is complete. Moved by Dickerson. Support by West. Motion passed.

Motion to enter into agreement with Klaus Gardening Service for the 2014 mowing season. Moved by Rife. Support by West. Motion passed.

Motion to enter into a partnership agreement with Ingham County for Herrington Road improvements pending approval from township auditor and attorney. Moved by Parsons. Support by Dickerson. Motion passed. Clerk Dickerson will follow-up with township auditor and Supervisor Rife will contact the township attorney.

Motion to obtain costs and bids for identified road projects pending auditor approval to access funds in the budget. Moved by Parsons. Support by Dickerson. Motion passed. Members recognized the possible opportunity for road improvement projects with shared expense between Conway Township and the Livingston County Road Commission. Clerk Dickerson will contact the auditor regarding this matter.

Motion to table decision regarding maintaining our township website to investigate possible interest from university intern students. Moved by Parsons. Support by West. Motion passed. Clerk Dickerson explained the task of keeping the website was not a statutory duty of the township clerk and she would not be responsible for that task. She provided members with data on frequency of website use.

Updates provided from zoning administrator, planning commissioner, fire authority, recreation representative, supervisor and clerk.

Motion to approve treasurer and end of year reports as presented. Moved by West. Support by Dickerson. Motion passed.

Advisory Committee member, Bob Carusi, reported the committee voted for a moratorium and attended a FLOW presentation. The committee is seeking direction from the township board on the committee's future activities. Emergency Preparedness member, Bob Carusi, reported the committee plans to update the emergency call list and attend the upcoming annual township clean-up day.

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April 15, 2014

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to provide information and seek volunteers. The next meeting is scheduled for June 4, 2014, 6:30 pm, at the township hall.

Motion to post Emergency Preparedness Committee request for volunteers in the News and Views and announce their presence at annual township clean-up day to provide information. Moved by Dickerson. Support by Rife. Motion passed.

Motion to table Board recommendations to the advisory committee until township attorney completes research. Moved by Dickerson. Support by West. Motion passed. The Board suggests the Advisory Committee hold off on future meetings once the upcoming scheduled meeting takes place until township attorney completes research on the police power vs ordinance approaches to regulate fracking activity. Clerk Dickerson suggested guidelines be developed as a procedural tool for future township advisory committees. The Board asked if a top ten wish list from the advisory committee was completed.

Motion to approve land division 47 01 03 100 015 – 11573 Fowlerville Road pending the following modifications: no land divisions transferred, approval for site-distance from road commission, and township assessor verification for all divisions and re-divisions. Moved by Rife. Support by Dickerson. Motion passed.

Motion to approve purchase of latest edition of Michigan Laws Relating to Planning. Moved by Rife. Support by West. Motion passed. Supervisor Rife will provide ordering information to Clerk Dickerson.

Call to public brought forth resident Bill Grubb reporting the township American flag needs to be replaced. Members recognized a need to keep a replacement flag on hand.

Supervisor Rife and Board Member Parsons will place annual clean-up day signs at various locations in the township advertising the event.


Board Members will assist with completing the 2014 issue of the Conway Township Newsletter as Clerk Dickerson reported constraints in completing it in a timely manner. Clerk Dickerson will provide the template used in preparing the newsletter. Treasurer Grubb will find out if BS&A can supply addresses for residents (occupants) living in homes (such as renters) rather than the landowners (such as landlords) that may not reside in the township. Supervisor Rife will contact the post office about mailing to occupants.

Motion to donate \$1,000.00 and set up a contract for \$1,000.00 annual donation with the Fowlerville Senior Citizen Center. Moved by Parsons. Support by West. Motion passed.

Motion to approve disbursement report as presented. Moved by Parsons. Support by Grubb. Motion passed.

Motion to retain Michigan Chloride Company for 2014 dust control season. Moved by Rife. Support by West. Motion passed. Supervisor Rife will look into two applications this year.

Motion to adjourn meeting. Moved by West. Support by Parsons. Motion passed. Meeting adjourned at 8:21 pm.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**May 20, 2014****TIME: 7:00 pm**

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag. Members present: Parsons, Rife, Grubb, West and Dickerson. Township attorney Abby Cooper was present along with several residents.

Motion to approve agenda as presented. Moved by West. Support from Parsons. Motion passed.

Motion to approve minutes from the April 15, 2014 Board meeting. Moved by West. Support from Dickerson. Motion passed.

Call to the public included suggestion from resident Jeff Hodgins that the task of placing signs throughout the township to advertise the annual township clean up day may receive some volunteer help if the signs could be distributed to residents in attendance at a township meeting held close to the event date. He also suggested trying to increase public attendance at township meetings by placing a notice of meeting sign out by the road as a reminder to those passing by.

Supervisor Rife provided update from the GeoSouthern company on progress at the drilling operation. Clerk Dickerson provided fire run report.

Motion to move into closed session at 7:20 pm to review and discuss research and written opinion provided by township attorney for determining future action regarding gas and oil operation. Moved by Rife. Support from Parsons. Roll call vote: Parsons-Aye, Rife-Aye, Grubb-Aye, West-Aye, Dickerson-Aye. Motion passed.

Motion to end closed session and return to open session. Moved by Rife. Support from Parsons. Motion passed. Closed session ended at 7:50 pm. Return to open session at 7:52 pm.

Motion to decide whether or not to move forward at present time with resolution to place a moratorium on gas and oil drilling operations in the township. Moved by Parsons. Support from Rife. Vote to not move forward passed with roll call vote: West-Nay, Rife-Nay, Dickerson-Nay, Grubb-Nay, Parsons-Nay.

Township attorney presented information obtained through research and contact with various agencies including FLOW and MTA to help evaluate and determine how to proceed on drilling activities. She has received a list of priority issues prepared by the Advisory Committee and requested a priority list from the board and planning commission also. Township attorney reported she will be reviewing suggested zoning ordinance changes by zoning administrator Call and can include others related to gas and oil drilling if provided.

Motion to contract with the Grounds Crew company for seasonal landscaping service at the township. Moved by West. Support from Dickerson. Motion passed.

Motion to approve expenditure of township funds up to \$260,000.00, pending an additional \$100,000.00 contribution from the county road commission, to rehabilitate Fowlerville Road beginning at Allen Road, improving as far as funds allow. Moved by Parsons. Support from West. Motion passed with one opposing vote. A representative from the township accounting firm will be at the next board meeting to discuss funds for improvements. Clerk Dickerson recommended developing a future road improvement plan.

REGULAR MEETING

May 20, 2014

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Motion to approve expenditure of \$15,000.00 towards cost-share road improvement project with Cohoctah Township to blacktop Owosso Road. Moved by West. Support by Rife. Motion did not pass with two aye and three nay votes. Members asked for clarification on the expenditure amount and more specific details about the improvements.

Updates provided by zoning administrator, planning commissioner, fire authority, and recreation representative.

Updates provided by Supervisor and Clerk. Election workers are needed. Volunteers are needed for the township cemetery improvement committee.

Motion to approve treasurer report as presented. Moved by West. Support from Parsons. Motion passed. Treasurer Grubb reported on MTA treasurer training. She provided information on BS&A.net treasurer and assessment software.

Advisory Committee report included an update on the drilling operation at Sherwood Farms, moratorium discussion and research, including effort to become more familiar with MTA's position. They would like more direction and communications with the Board and request that a Board member attend their meetings that take place at the township hall the first Tuesday of the month, 6:30 pm. The Board acknowledged that there is much for the Advisory Committee to do yet including reviewing reports from FLOW and focusing on their top priorities.

Emergency Preparedness report presented by resident Bob Carusi. The committee will begin meeting quarterly. The next meeting is set for Wednesday June 4th, 6:30 pm, township hall. Committee members present at township annual clean up day provided residents with information about the committee and welcomed new volunteers.

Zoning administrator Call clarified duties involved with his position including site plan review.

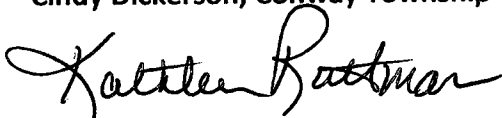
Motion for township attorney to prepare policy addressing public comment periods at township meetings. Moved by Parsons. Support from Dickerson. Motion passed.

Call to public included discussion of road improvement including suggestion of a millage increase proposal. Advisory committee member noted interest in activity regarding gas/oil exploration and drilling in Shiawassee County.

Motion to approve disbursements as presented. Moved by Parsons. Support from West. Motion passed.

Motion to adjourn meeting. Moved by West. Support from Rife. Motion passed. Meeting adjourned at 9:45 pm.

Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk



REGULAR MEETING**June 17, 2014****TIME: 7:00 pm**

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag. Members present: Dickerson, West, Rife, Parsons, Grubb. Township attorney, Abby Cooper was present along with many residents.

Motion to approve agenda as presented. Moved by Parsons. Support from West. Motion passed.

Motion to approve minutes from the May 20, 2014 Board meeting. Moved by Parsons. Support from West. Motion passed.

Motion to approve minutes from the May 28, 2014 special meeting. Moved by Parsons. Support from West. Motion passed.

Call to the public included major health concerns from residents living in the area surrounding the well drilling operation due to an extremely foul odor coming from the site. They reported effects from the fumes including choking, burning eyes and throat. An official from DEQ came to a resident's home to investigate the matter upon receiving a phone call from them the night of the odor. Residents talked about cautiously accepting information provided from DEQ monitor reports exclusively and recognized that the township boards, county and state governing bodies need to become more involved. Residents feel the township should obtain and review the monitoring reports also.

Clerk Dickerson and Supervisor Rife shared information from communications received. A fraud alert warning was reported. Research on establishing emergency sirens in the township indicate Conway would require eighteen sirens costing around \$22,000 each.

The township discussed recent vandalism at the Benjamin cemetery. Guilty parties addressed the township audience expressing their remorse for the disrespect, destruction and regret for their actions. Parents and other residents also expressed concern for the vandalism that occurred with another resident supporting corrective action be put in the hands of the legal system.

Motion to enter into closed session for privileged and confidential attorney-client communications regarding the cemetery vandalism issue. Moved by Rife. Support from Parsons. Motion passed with roll call vote: Dickerson-Aye, West-Aye, Rife-Aye, Parsons-Aye, Grubb-Aye.

Board entered into closed session at 7:30 pm and moved out of closed session at 8:09 pm

Board returned to open session at 8:12 pm.

Motion to forward the Benjamin cemetery vandalism matter to the Livingston County Prosecutor for review following much deliberation and regretfully acknowledging the township's lack of adequate manpower to supervise remedial activities that would be required from the offenders to offer the best learning experience. Moved by Parsons. Support from Rife. Motion passed with roll call vote: Dickerson-Aye, West-Nay, Rife-Aye, Parsons-Aye, Grubb-Aye.

Motion to contract with Carter Cemetery Restoration Company for Benjamin cemetery monument repair and replacement services. Moved by Dickerson. Support from Parsons. Motion passed.

Attorney Cooper reported that the FLOW representative will be providing update information soon. She reviewed the notice of Chase Bank class action lawsuit informing members that it does not apply to Conway Township.

REGULAR MEETING

June 17, 2014

Page -2-

Motion to adopt Conway Township Policy No. 7 – Public Comment and Conduct Policy, providing guidelines for immediate use, to be modified as needed. Moved by Parsons. Support from West. Motion passed with four aye votes and one nay vote.

Motion to contract with Maple Grove Farms for 2014 road project on Sherwood Road between Nicholson and Gregory Roads at a cost of \$124,875 and to contract with Culver Construction Company for 2014 road project on Stow Road between Sherwood and Bell Oak Roads for \$ 98,863. Moved by Dickerson. Support from West. Motion passed.

Motion to allocate \$200,000 for repairs on Fowlerville Road beginning at Allen Road continuing north as funds allow and contingent upon the Livingston County Road Commission contribution of an additional \$65,000. Moved by Parsons. Support from West. Motion passed with three aye votes and two nay votes.

Updates provided from zoning administration, planning commissioner, fire authority, recreation representative, supervisor and clerk. Supervisor Rife will research propane gas prices and present information at July Board meeting.

Motion to accept treasurer report as presented. Moved by West. Support from Parsons. Motion passed.

Advisory Committee report provided by Kim Jolliff and Jeff Hodge.

Emergency Preparedness Report provided by Bob Carusi.

Motion to approve purchase of new office desk chairs for deputy clerk and assessor. Moved by West. Support from Parsons. Motion passed.

Motion to approve planning commission and board members attendance at MTA planning and zoning workshop in Frankenmuth on July 22, 2014. Moved by Rife. Support from Dickerson. Motion passed. Early-Bird registration cost is \$90. Cost At-Door is \$130.

Motion directing attorney Cooper to FOIA monitor reading records as well as other pertinent information related to the gas drilling operation in the township from DEQ. Moved by Dickerson. Support from Rife. Motion passed.

Call to the Public brought forth comment expressing disappointment in our Board's prioritizing of issues, recounting decisions made regarding expenditure of funds connected to gas lease drilling operation compared to expenditure for road work projects. County resident Doug Helzerman introduced himself as a candidate for county commissioner, district 4, in Livingston County. Resident dissatisfied with township progress thus far on complaint of pig smell from neighbor. Sierra Club member noted the odor from the gas drilling operation should be identified as more serious than a nuisance odor – it is a much more serious health issue.

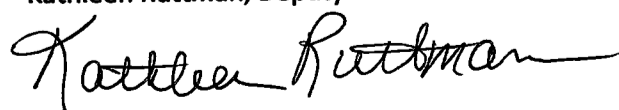
Motion to approve disbursements as presented. Moved by West. Support from Parsons. Motion passed.

Motion to adjourn. Moved by Parsons. Support from Grubb. Motion passed. Meeting adjourned at 9:24 pm.

Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk



REGULAR MEETING

July 15, 2014

TIME: 7:00 pm

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag. Members present: Dickerson, West, Rife, Parsons, Grubb. Township attorney Abby Cooper was present and a few residents.

Motion to approve agenda as amended. Moved by West. Support from Parsons. Motion passed. Additions to agenda included: Items G4. – Public Comment, G5. – Notice of Meetings Sign, H10. – Parking Lot, H11. – Handyman, H12. – Landscape, H13. – Capital Reserve Fund Policy.

Motion to approve minutes from June 17, 2014 Board meeting. Moved by Parsons. Support from Dickerson. Motion passed.

Call to the public included concern about shared-cost road improvement opportunities for the township, such as the recent 2014 Pavement Preservation Program. The importance of timely acknowledgement and response to such opportunities was discussed. Residents asked for clarification on factors considered when determining road projects.

Supervisor Rife shared information from communications received at the township.

Motion to continue propane service from current provider and order a fill on the tank. Moved by West. Support from Dickerson. Motion passed.

Attorney Cooper provided an update of activities with FLOW on addressing drilling operations through ordinances. A planner may provide the expertise to develop effective ordinances. A working committee to include members from the board, planning commission, advisory committee and the county planning department will be formed to proceed with this matter. Attorney Cooper will contact the county to request their participation.

Regarding the cemetery vandalism issue; attorney Cooper stated the incident report has been re-opened for amendment and then will be passed on to the prosecutor.

The Board directed attorney Cooper to proceed with freedom of information request to obtain the report regarding closure of the drilling operation.

Motion to take no action at this time regarding placing signage on the township lot on meeting days. Moved by Parsons. Support from Rife. Motion passed.

Updates provided from zoning administrator Call, planning commissioner Bowdoin, recreation representative Stock, fire authority West, Supervisor Rife and Clerk Dickerson. Clerk provided update of cemetery improvement project and asked for volunteers as the project continues.

Motion for Clerk to obtain bids to improve driveway at Coughran Cemetery. Moved by Dickerson. Support from Grubb. Motion passed.

Motion to approve treasurer report. Moved by West. Support from Parsons. Motion passed.

Advisory Committee member, Jeff Hodge, provided an update on the status of the well drilling operation.

Emergency Preparedness Committee member Robert Carusi, reported recent activities and discussed efforts to bring in volunteers.

Motion to obtain bids for re-sealing of township parking lot. Moved by Rife. Support from Parsons. Motion passed.

REGULAR MEETING

July 15, 2014

Page -2-

Members recognized the need for occasional handyman services at the hall. A resident from the audience expressed interest and attorney Cooper knows someone who may be interested.

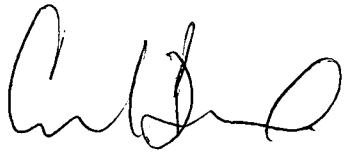
Clerk Dickerson reported dissatisfaction with the seasonal landscaping services this year. She has now asked another landscaping company to provide the work necessary for acceptable landscaping at the hall and to replace dead shrubs.

Members recognized the need to establish policy including expenditure limits for the township capital reserve fund. Attorney Cooper will review the current policy.

Call to the public involved discussion about visiting political candidates introducing themselves during call to the public. Residents prefer the candidates do not spend additional time beyond an introduction at the meetings with political speeches or expressing their political views.

Motion to approve disbursements as presented. Moved by West. Support from Grubb. Motion passed.

Motion to adjourn. Moved by West. Support from Parsons. Motion passed. Meeting adjourned at 8:39 pm.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**August 19, 2014****TIME: 7:00 pm**

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag. Members present: Grubb, Parsons, Rife, West, Dickerson. Township attorney Abby Cooper was present along with several residents.

Motion to approve agenda as amended. Moved by Parsons. Support from West. Motion passed. Additions to agenda included: Items G3. – Parking Lot Sealant, H16. – Complaints on Airport, H17. – MCM Insurance.

Motion to approve minutes from July 15, 2014 Board meeting. Moved by Parsons. Support from West. Motion passed.

No response from Call to Public.

Supervisor Rife learned that local road repair funding will become the responsibility of the townships. He suggested forming a committee to look into means of funding such as millage increase, etc. Clerk Dickerson provided May and June fire reports.

Motion to contract with Maple Grove Farms to restore the drive in Coughran cemetery at a cost not to exceed \$18,650.00. Moved by West. Support from Dickerson. Motion passed. Funds will come from \$10,000 in existing cemetery account and the remaining amount from the general fund.

Motion to offer \$250.00 reward to individual(s) providing law enforcement with information leading to identification of the vandals responsible for destruction at the Benjamin Cemetery. Moved by Parsons. Support from West. Motion passed. Members discussed protecting the identity of citizens that aid in the investigation to resolve such cases.

Motion to contract with JC Pearson & Sons Company to complete township parking lot maintenance including sealing and painting as identified in their bid, at a cost not to exceed \$1,795.00. Moved by Parsons. Support from Rife. Motion passed. Supervisor Rife presented two bids received for this project. Parsons noted that next year a project to adjust the parking lot drain should be addressed.

Updates provided from Bill Call – Zoning Administrator, Dennis Bowdoin – Planning Commission, Eric West – Fire Authority, Mike Stock – Recreation Representative.

Supervisor Rife identified two costly county drain projects in Conway Township. ~~The county road commission~~ Culver Excavating Inc. has been working on Stow Road and is ready to apply limestone.

REGULAR MEETING

August 19, 2014

Page -2-

Clerk Dickerson reported 21.8% voter turnout for the primary election on August 5, 2014. She provided an update on cemetery clean-up projects and noted volunteers included those involved in the Benjamin cemetery vandalism. Volunteers are invited to join in clean-up at the Coughran cemetery scheduled for every Saturday in September. Dave Carter Preservation Company has completed repairs from vandalism at the Benjamin cemetery at a cost of \$2,310.00. The township will pay the repair cost and recover the cost charging each of the vandals equally. She noted another unrelated repair issue brought to her attention by the repair company identifying a monument that needs to be stabilized for safety.

Motion to approve treasurer report as presented. Moved by West. Support from Parsons. Motion passed.

Advisory Committee member Kim Jolliff reported there are now three committee members. The committee will review the FLOW report and plan to attend the upcoming county planning commission meeting. They request a round table meeting with the Conway Board and Planning Commission. Their next meeting is scheduled for September 9, 2014 at 5:30 pm.

Emergency Preparedness Committee member Bob Carusi provided an update and noted the next meeting is tentatively set for November 12, 2014, 7:00 pm.

Motion to hold the truth in taxation public hearing at the September 16, 2014 Board meeting. Moved by Dickerson. Support from West. Motion passed. Clerk Dickerson provided members with the history of township taxable values.

Motion to acquire participation from the county planning commission and Monument Engineering Group and Associates in developing ordinances, fee schedule for escrow account and agreements with communication tower companies. Moved by Dickerson. Support from West. Motion passed. Members discussed developing fee schedule for escrow accounts. Zoning administrator Call recommended including professional engineer and planner participation in the process to ensure compliance with all ordinances.

Attorney Cooper recommended the township boards and working committees continue the practice of taking of minutes on all occasions when a township quorum is present. She confirmed the planning commission's current practice is acceptable.

Members discussed procedure for providing copies of agenda for planning commission meetings. Zoning administrator Call offered to do this task for the planning commission.

Motion to renew annual school police liaison officer contract pending review by township attorney. Moved by Parsons. Support from West. Motion passed.

REGULAR MEETING**August 19, 2014****Page -3-**

Motion for township attorney Cooper to research and provide recommendations regarding noise standards, rules and ordinances governing activities at the Maple Grove airport to resolve concerns about excessive noise reported from residents in the surrounding area. Moved by Dickerson. Support from West. Motion passed. It was suggested that the issue be referred to the Michigan Aeronautics Commission and Federal Aviation Association to aide in resolving the matter. Several residents expressed objection to activities involving helicopters, parachuting, airplanes and related noise, etc., at the Maple Grove airport, denying them quiet enjoyment at their residences.

Motion to approve payment to renew annual township liability insurance coverage from MCM Company for September 1, 2014 to September 1, 2015. Moved by West. Support from Parsons. Motion passed.

Motion to approve expenditure for stabilizing the monument in Benjamin cemetery reported as a safety concern. Moved by Parsons. Support from Dickerson. Motion passed.

Call to public included inquiry about funding for school liaison officer. Another resident reported the outside lighting in the township parking lot needs repair to direct light on our flags.

Motion to approve disbursements as presented. Moved by West. Support from Grubb. Motion passed.

Motion to adjourn. Moved by Parsons. Support from West. Motion passed. Meeting adjourned at 8:19 pm.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**SEPTEMBER 16, 2014****TIME: 7:00 PM**

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag. Members Present: Dickerson, West, Rife, Parsons, Grubb. Also present were township attorney Abby Cooper, Ken Palka from Pfeffer-Hanniford-Palka CPA audit services, Rob Stanford from Livingston County Planning Commission and several residents.

Motion to approve agenda as amended. Moved by West. Support from Grubb. Motion passed. Addition to agenda: Item G.1. - 2014 Financial Audit report.

Motion to approve minutes from August 19, 2014 Board meeting as amended. Moved by Parsons. Support from Dickerson. Motion passed. Correction to page 1 paragraph 10: ~~The county road commission~~ Culver Excavating Inc. has been working on Stow Road and is ready to apply limestone.

Supervisor Rife called to open public hearing on truth in taxation at 7:02 pm. A brief report and discussion of increase in taxable value in Conway Township took place. Clerk Dickerson reported an increase in state equalized values in the township creating a tax increase. No questions or comments from those present. Supervisor Rife called to close the public hearing at 7:05 pm.

Call to the public included emergency preparedness committee member Bob Carusi, noting problems with the township generator during a recent power outage. He asked if the committee should take responsibility for performing the monthly system checks throughout the year as well as scheduling the annual maintenance check performed by the generator company. Clerk Dickerson will contact the generator company for the required yearly maintenance and will notify township officials with the date and time set so those interested in learning how to do the routine monthly system checks can plan to be there.

Communications provided by Supervisor Rife and Clerk Dickerson.

Motion to approve reimbursement for township officials interested in attending the upcoming emergency preparedness workshop sponsored by MTA. Moved by Rife. Support from Parsons. Motion passed.

Motion to accept the 2014 Conway Township financial audit report. Moved by West. Support from Dickerson. Motion passed. The 2014 Conway Township financial audit report was presented by Ken Palka, Pfeffer-Hanniford-Palka CPA Auditing Services.

Motion to enter into agreement with the Livingston County Planning Department to jointly participate in development of a zoning ordinance, master plan and police power regarding hydraulic fracking. Moved by Dickerson. Support from West. Motion passed. The meeting will take place Tuesday September 30, 2014, 7 pm, at Conway Township.

Motion to approve road millage of 2.0000 and operating millage of .8870 as identified by truth in taxation. Moved by Dickerson. Support from West. Motion passed.

Attorney Cooper reported information is available that was obtained from two recent FOIA requests to the Michigan Department of Environmental Quality providing pertinent information regarding the hydraulic fracking. This information is available from the township clerk.

REGULAR MEETING**SEPTEMBER 16, 2014**

Page -2-

Attorney Cooper has provided a summary that will be available at the township hall of research regarding resident complaints of excessive noise stemming from activities at the Maple Grove Airport. She reported that federal laws preempt local municipalities and recommends follow-up with federal aviation agencies and local business owners associated with the airport noise problem.

Updates provided from planning commissioner Bowdoin, fire authority West, recreation representative Stock. Planning commission recommends approval of the Sherwood Road land division with all remaining divisions plus any bonus divisions remaining with the parent parcel. Recreation representative Stock and members discussed means of evaluating the performance of school community recreation staff and recognized their efforts to raise funds as an important factor. Stock reported some of the recreation funds are spent on items such as equipment, field maintenance, clinics for players and coaches, etc.

Supervisor and Clerk reports presented. The annual dawn patrol event was a huge success this year. Resident complaints regarding poor service from Freedom Net communications prompted discussion of possibility of fiber optics in the community. Resident complaints of ATV and dirt bike traffic on Nicholson Road. Resident complaints that township website should provide equal information both pro and con regarding hydraulic fracking. New driveway at Coughran cemetery is complete. Completion of Sherwood Road project held up due to weather conditions delaying limestone application. Cemetery committee is considering various fundraising projects for future improvements at township cemeteries.

Motion to accept treasurer report as presented. Moved by West. Support from Parsons. Motion passed. General Fund: August 2014 total income = \$3,393.91 - total expenses= \$140,891.72. Balance as of August 31, 2014 = \$99,513.34. Road Improvement Fund: Balance as of August 31, 2014 = \$80,670.93.

Advisory Committee report provided by member Kim Jolliff.

Emergency Preparedness Committee report provided by Bob Carusi.

Zoning Board of Appeals report provided by Eric West. The Board granted a building set-back variance.

Motion to approve land division request for property of Charlotte and George Sherwood, parcel ID# 47 01 26 100 001, for one division and leaving all remaining divisions plus any bonus divisions with the parent parcel. Moved by Parsons. Support from West. Motion passed.

Motion to advertise for bids for 2014-15 season of snow removal services. Moved by Parsons. Support by Dickerson. Motion passed.

No response from second Call to Public.

Motion to approve disbursements as presented. Moved by West. Support from Parsons. Motion passed. General funds check #9382 through v9442201 - expenditures of \$85,821.39. Road funds check #1004 to Michigan Chloride Sales LLC - expenditure of \$3,033.99.

Motion to adjourn meeting. Moved by Rife. Support from Parsons. Motion passed. Meeting adjourned at 8:12 pm.



Cindy Dickerson, Conway Township Clerk



These minutes are subject to approval at the November 18, 2014 meeting

REGULAR MEETING

OCTOBER 21, 2014

TIME: 7:00 PM

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag. Members present: Dickerson, West, Rife, Parsons, Grubb. Township attorney Abby Cooper was in attendance and a few residents.

Motion to approve agenda as amended. Moved by Parsons. Support from West. Motion passed. Addition to agenda: Item H 12 – 2014/2015 Budget Amendments, Item H 13 – Hall Rental.

Motion to approve minutes from September 16, 2014 Board meeting. Moved by West. Support from Parsons. Motion passed.

Motion to approve minutes from September 30, 2014 Special meeting. Moved by Parsons. Support from West. Motion passed.

Call to the public response from Herman Yost with information from the county emergency response team. He will plan to attend the upcoming emergency ebola virus meeting.

Communications included notice of an upcoming brown bag lunch at Oceola township; county road commission has approved the Sherwood Road project; fire runs reported for August and September, 2014.

Attorney Cooper provided comments and recommendations resulting from analysis by the Livingston County Planning Department in regards to future activity relating to fracking. Comments/Recommendations included: State and Federal government has complete authority over fracking activity leaving no effective control with municipalities – limited case law exists in this area, research indicates no other municipality has successfully set ordinances with any effective control – keep abreast of laws as they evolve in this area over time.

Motion to present a resolution to the Advisory Committee in recognition of their contribution to the fracking issue. Moved by Parsons. Support from Dickerson. Motion passed. It was suggested that at this time the Advisory Committee would not require further meetings and would disband in six months without recurrence of fracking-related activity and the need for their support.

Motion to contract with the Grounds Crew Company for 2014-2015 snow removal services. Moved by Dickerson. Support from Grubb. Motion passed.

Update reports provided from Clerk Dickerson for zoning administrator and recreation representative, planning commissioner Dennis Bowdoin, fire authority Eric West, Clerk Dickerson and Supervisor Rife. Commissioner Bowdoin noted the county planners indicated the county health department and road commission might be able to provide some enforcement support with the fracking issue. A FOIA request has been received at the township regarding the complaint about pigs on Spencer Drive.

Motion to approve all township boards and committee members to attend upcoming MTA Conference. Moved by Rife. Support from Parsons. Motion passed.

Motion that those attending township board workshops, etc., that are paid for by the township be required to submit a thorough follow-up report describing the event and knowledge gained. Moved by Dickerson. Support from Parsons. Motion passed.

Motion to accept treasurer report as presented. Moved by West. Support from Dickerson. Motion passed. General Fund: September 2014 total income = \$57,026.97, total expenses = \$85,821.39. Road Improvement Fund balance as of September 30, 2014 = \$77,243.01.

Bob Carusi presented Advisory Committee update. The committee is requesting direction from the Board.

REGULAR MEETING

OCTOBER 21, 2014

Page -2-

Motion that clerk and deputy clerk control security access to the township offices. Moved by Parsons. Support from Grubb. Motion passed.

Motion to set a financial planning workshop with township auditor Ken Palka for December 2, 2014, 7 pm, at the township hall. Moved by Dickerson. Support from Grubb. Motion passed.

Attorney Cooper will provide information to establish policy and procedure for FOIA and records retention system within the township. Members felt an electronic system would probably not be necessary.

Motion to approve adjustments to the cemetery and highway funds in the 2014-2015 budget as presented by Clerk Dickerson. Moved by West. Support from Parsons. Motion passed. Clerk Dickerson will consult with township auditor Ken Palka to make these adjustments.

Motion for township officials to poll township residents' opinion on possible changes to hall rental policy such as no longer renting the hall to the public at all, changing the cost from \$50/rental to \$150/rental with a \$150 security deposit or other options they may suggest. Moved by Parsons. Support from Dickerson. Motion passed.

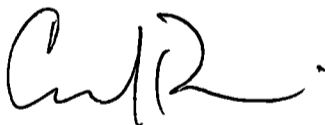
Call to Public with no response.

Motion to approve disbursements as presented. Moved by West. Support from Parsons. Motion passed. General funds check #9403 through v9815534 – expenditures of \$18,605.50. Moved by West. Support from Parsons. Motion passed.

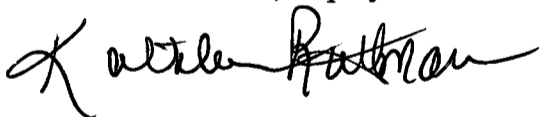
Motion to transfer \$45,000.00 out of the township budget contingency account and into the road account. Moved by Dickerson. Support from West. Motion passed.

Motion to adjourn meeting. Moved by West. Support from Parsons. Motion passed. Meeting adjourned at 8:18 pm.

Cindy Dickerson, Township Clerk



Kathleen Ruttman, Deputy Clerk



CONWAY TOWNSHIP
December 2 2014
Special Meeting/Workshop
Long Term Capital Improvement Financial Plan

Meeting called to order at 7:00 pm by Supervisor Rife

Pledge of Allegiance

Present at the meeting: Grubbs, Parsons, Rife, West and Dickerson. Also present Ken Palka, Abby Cooper, Dennis Bowdoin, Bob Carusi, Michael Stock, Herman and Shirley Yost, Bill Grubb and resident.

Ken Palka started the meeting by explaining what a Long Term Capital Improvement Financial Plan is and what type of things to look at. Ken stated that on average our yearly surplus is about \$150,000 and that you should prioritize the long term capital improvement plan accordingly. Our average Road Mileage generates \$210,000 per year and can only be used on Roads. We should look at \$30 to \$40 thousand dollars every 5 years on new Computers and IT equipment, think about New Roof and any other building upkeep/improvements along with Road and other Projects.

Supervisor Rife communicated that he had heard from residents that are concerned about the internet and the roads. He mentioned that the building on the property on Sober Road next to the Miller Cemetery has a dirt floor and could use a concrete floor.

Clerk Dickerson communicated that looking at the survey that was taken back in 2011 to work on the Master Plan residents' concerns where the Roads, Police protection and Fire. Also some residence had said it would be nice to have a park to walk around with their young children instead of walking on the roads. Internet was important as well as looking into Solar. Also we need to replace 3 of the office computers and the server do to the fact that Windows XP is no longer being supported. This cost is around \$8,000 for all. A new copier is needed for around \$3,000 is also needed.

Trustee Parsons asked Ken Palka why all of balances from all our General Funds accounts aren't showing up on the monthly financial reports. Ken did state that all the funds should be showing on the monthly financial report. Parsons also asked if any of these funds are earmarked for any purpose. Ken stated to his knowledge none of these funds are earmarked and are considered General Funds money with the Road and Cemetery funds being the exception.

Treasurer Grubb said that her concerns is that we are spending money with no rim or reason without a plan. She felt road needed to be worked on but within reason. The BS&A software that we have will no longer be supported by the state and the cost of upgrading this software will run \$5,990 this quote is good for 60 days

Supervisor Rife asked the residents to state what their concerns are. A lot of discussion on the internet and broad band, Roads Mileage, Fire Protections, Police Service, Natural Gas, Solar and Digital Storage.

In the end the list is this:

1. Roads – on going goal
2. Internet/Broad Band- long term goal
3. Public Safety (Fire and Police) – long term goal
4. IT Services – short term goal
5. Solar - short term goal

Other topics where wages, office space (offices for Clerk and Treasurer and larger Fire Proof room), pay per meeting, fee schedule.

A discussion on a Fire Sub Station and the original plan for the Township Hall was to add onto the south side of the building to have a 2 bay fire station according to Trustee West. Trustee Parsons asked if it would be a better idea to have the fire station further north to better serve the residents.

It was discussed to have presentations by individuals in the Telecommunication field, Solar and alternative energy field, Law enforcement and Fire authority, and Road Commission to help educate the board of these issues and to get figures to help put together a comprehensive Capital Improvement Financial Plan.

It was suggested we start these presentations in January.

Motion to adjourn at 8:25 by Parsons, support by West.

Minutes prepared by
Clerk Dickerson



Cindy Dickerson

REGULAR MEETING**NOVEMBER 18, 2014****TIME: 7:00 PM**

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag. Members present: Grubb, Parsons, Rife, Dickerson. Absent: West. Township attorney Abby Cooper was in attendance and a few residents.

Motion to approve agenda as amended. Moved by Parsons. Support from Dickerson. Motion passed. Addition to agenda: Item G 2 – Resolution for Advisory Committee.

Motion to approve minutes from October 21, 2014 Board meeting. Moved by Parsons. Support from Dickerson. Motion passed. Page 2 Heading of minutes shall reflect the same meeting date as page 1 Heading.

Call to the public response from resident Brande Nogafsky inquiring about establishing a township resident committee to look into setting up communication towers in Conway Township. Supervisor Rife replied that effort would be independent, apart from the township.

Motion to no longer allow township hall rentals effective November 19, 2014 while honoring rental reservations booked prior to that date. Moved by Grubb. Support from Parsons. Motion passed.

Resolution 2014-11-18-01:

WHEREAS, The Advisory Committee Members; Jeff Hodgins, Robert Carusi and Kim Jolliff.

WHEREAS, through their efforts to research and educate the community, planning committee and board of trustees of Conway Township about the issues related to the High Volume Hydraulic Fracturing process.

WHEREAS, we recognize these members for doing their part to help protect the health, welfare and safety of Conway Township residents.

NOW THEREFORE BE IT RESOLVED; the Conway Township Board of Trustees greatly appreciates all the time and effort as their role in The Advisory Committee of Conway Township.

Motion to present Resolution 2014-11-18-01 to the Advisory Committee of Conway Township. Moved by Dickerson. Support from Grubb. Motion passed with roll call vote as follows: Grubb – aye, Parsons – aye, Rife – aye, Dickerson – aye.

Updates provided by zoning administrator, planning commissioner, and recreation representative. Planning Commission recommends approval of land division 04-200-009. Fowlerville Recreation is expected to change membership to the AUPANG league and Mike Stock will discuss increased fee options at the December Township Board meeting.

Updates provided by Clerk and Supervisor. Discussion of the need for recent repaving on Fowlerville Road almost immediately after it was newly paved this Fall. Township cemetery improvement projects have ended for the season. November election went very smooth. Oak Electric Company will be at the hall on November 26, 1:00 pm to service the back-up emergency generator.

REGULAR MEETING

NOVEMBER 18, 2014

Page -2-

Motion to accept treasurer report as presented. Moved by Parsons. Support from Dickerson. Motion passed. General Fund: October 2014 total income = \$72,377.92, total expenses = \$53,772.42. Road Improvement Fund balance as of October 31, 2014 = \$101.34.

Motion to approve land division 47 01 04 200 009, Daniel Masco property. Moved by Dickerson. Support from Parsons. Motion passed.

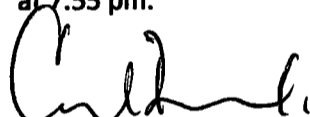
Update from emergency preparedness representative Bob Carusi. He is requesting assistance with taking notes and performing computer work - The Red Cross facility in Howell has closed - FEMA training seminar in near future.

Call to the public brought forth resident Dean Fileccia. His concern is that no solution has ever come about to an ordinance violation complaint about excessive junk piled up at property 7770 Robb Road. Members recalled history of the complaint and zoning administrator Call will follow-up on it. Mr. Fileccia also requested the township actively pursue quality internet service for the residents.

Attorney Cooper pointed out that the planning commission appointment updates need to be clarified and corrected at the December Board meeting.

Motion to approve disbursements as presented. Moved by Parsons. Support from Dickerson. Motion passed. General funds check #9424 through D-V 010882 with a total of \$14,902.30.

Motion to adjourn meeting. Moved by Parsons. Support from Rife. Motion passed. Meeting adjourned at 7:55 pm.


Cindy Dickerson, Township Clerk


Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**December 16, 2014****TIME: 7:00 pm**

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag. Members present: Grubb, Rife, Parsons, Dickerson, West. Also in attendance: Abby Cooper - township attorney, Mike Murphy - Undersheriff from Livingston County Sheriff Department, and a few residents.

Motion to approve agenda as amended. Moved by West. Support from Grubb. Motion passed. Addition to agenda: Item H 13 – Recreation Fee Change.

Motion to approve minutes from November 18, 2014 Board meeting. Moved by Parsons. Support from West. Motion passed.

Motion to approve minutes from December 2, 2014 Special Meeting of the Board. Moved by Parsons. Support from West. Motion passed.

Call to the public brought forth Herman Yost announcing recent increase in efforts to educate the general public in Fowlerville about heroin and opiate abuse. Volunteers from the community are needed.

Communications provided from Supervisor Rife and Clerk Dickerson. October Fire Report reviewed.

Livingston County Undersheriff Mike Murphy presented information on the options available, costs and benefits of contracting law enforcement patrol services with the Livingston County Sheriff Department in our township.

Members discussed goals and priorities of a long term capital improvement plan. Road improvement and township internet service will be addressed beginning at the January 2015 Board meeting. The Connect Michigan internet company will be invited to present.

REGULAR MEETING

December 16, 2014

Page -2-

Resolution # 2014-12-16-01:

RESOLUTION TO REENACT APPOINTMENT OF PLANNING COMMISSION MEMBERS MIKE STOCK AND LONDA HORTON:

WHEREAS, Planning Commission Members are elected for terms of three years each according to Planning Commission Bylaws and applicable Ordinance;

WHEREAS, at the end of December 2013, the three year terms for Mike Stock and Londa Horton were each coming to a conclusion and their reappointment for an additional three year term was presented to Conway Township Board of Trustees ("Board") for approval;

WHEREAS, on December 17, 2013, the Board made a motion to reappoint and reinstate these two members for a three year term each beginning December 31, 2013 and ending December 31, 2016;

WHEREAS, it was just recently brought to the Board's attention that the December 17, 2013 meeting Minutes incorrectly and inadvertently indicate that Scott Buell and Londa Horton were reappointed as Planning Commission members instead of Mike Stock and Londa Horton;

WHEREAS, Scott Buell's term as Planning Commissioner does not end until December 31, 2014;

WHEREAS, the Minutes from the December 17, 2013 meeting should reflect that the Board **approved the** reappointments of Mike Stock and Londa Horton as Planning Commission members with terms that will expire December 31, 2016;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby reenacts the decision from December 17, 2013, to reappoint Mike Stock and Londa Horton to the Planning Commission for a term beginning December 31, 2013, and ending December 31, 2016.

This Reenactment is meant to correct the clerical error reflected in the Minutes from the regular meeting of the Board of Trustees on December 17, 2013.

The foregoing resolution offered by Board Member Larry Parsons.

Second offered by Board Member Cindy Dickerson.

Upon roll call vote the following Board members voted "aye": Dickerson, West, Rife, Parsons, Grubb

There were no "nay" votes.

The Supervisor declared the resolution adopted.

Cindy Dickerson, Clerk

Township attorney Abby Cooper presented proposed changes to the township zoning ordinances recommended by zoning administrator Bill Call.

Motion for the Planning Commission to work on the proposed zoning ordinance changes and have access to legal counsel at the January meeting. Moved by Parsons. Support from Rife. Motion passed.

Motion that the Board approve public hearings to take place at the Planning Commission level for special use permit requests, including authority to approve or deny those requests. Moved by Parsons. Support from Dickerson. Motion passed.

Motion for the Planning Commission to research and make recommendations about how a split committee would function and the costs involved, such as requiring the presence of the assessor, commission members and zoning administrator in the process. Moved by Parsons. Support from West. Motion passed.

REGULAR MEETING

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Updates provided from zoning administrator, planning commissioner, fire authority, supervisor and clerk.

Motion to accept treasurer report as presented. Moved by Parsons. Support from West. Motion passed. November 2014 total income = \$103,867.70. Total expenses = \$14,902.30. Road improvement fund balance as of November 30, 2014 = \$101.34.

Motion to obtain name plates for Township Board and Planning Commission members. Moved by Grubb. Support from West. Motion passed.

Motion to reappoint Scott Buell to the Planning Commission. Moved by Rife. Support from West. Motion passed.

Motion to reappoint George Pushies to the Planning Commission. Moved by Rife. Support from Dickerson. Motion passed.

Motion to adopt revisions to Conway Township Policy No. 8 – Inspection of Records. Moved by Parsons. Support from Rife. Motion passed with roll call vote. Grubb – Aye, West – Aye, Parsons – Aye, Dickerson – Aye, Rife – Aye.

Motion to accept recommendations from the Fowlerville Recreation Board to increase recreation participation fees. Moved by Dickerson. Support from Parsons. Motion passed.

Motion to approve Board of Review members' attendance at MTA conference in Lansing. Moved by Rife. Support from West. Motion passed.

Motion to approve disbursements as presented. Moved by West. Support from Grubb. Motion passed. General funds check EFT and #9449 through D-V104349 with a total of \$22,703.57.

Motion to adjourn meeting. Moved by Parsons. Support from West. Motion passed. Meeting adjourned at 8:50 pm.



Cindy Dickerson, Township Clerk



Kathleen Ruttman, Deputy Clerk
